

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of Monday, August 20, 2018

9.00 A.M.

The public comment period is the opportunity for members of the public to address the Commission on agenda items and on airport-related non-agenda matters that are within the Commission's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Commission's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Minutes
(For Note and File)
 - 1) Operations and Development Committee **[See page 1]**
 - (i) May 21, 2018
 - 2) Finance and Administration Committee **[See page 3]**
 - (i) June 18, 2018
 - 3) Legal, Government and Environmental Affairs Committee **[See page 6]**
 - (i) June 4, 2018
 - b. Commission Minutes
(For Approval)
 - 1) July 16, 2018 **[See page 7]**
 - c. Treasurer's Report
 - 1) May 2018 **[See page 13]**
6. ITEMS FOR COMMISSION APPROVAL
 - a. Award of Construction Contract, Award of Professional Services Agreements and Approval of Project Budget for Taxiway C and D West End, and General Aviation Ramp Rehabilitation Project Number E17-08 **[See page 36]**
 - b. Award of Professional Services Agreement – Parking and Ground Transportation Consulting Services Steer Davies & Gleave, Inc. **[See page 44]**

- c. Amendment to Lease – Sixth Amendment to Fixed Base Operator Lease and Concession Agreement - Van Nuys Skyways, Inc., dba Million Air Burbank **[See page 54]**
 - d. Award of Purchase Order for Shuttle Services Between Burbank Airport – North Metrolink Station and Hollywood Burbank Airport **[See page 62]**
7. ITEMS FOR COMMISSION INFORMATION
- a. Airline Statistics Analysis **[See page 64]**
 - b. June 2018 Passenger/Cargo and Regional Airport Passenger Statistics **[See page 70]**
 - c. June 2018 Parking Revenue Statistics **[No Staff Report]**
 - d. June 2018 Transportation Network Companies (“TNC”) **[No Staff Report]**
8. CLOSED SESSION
- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(d)(1))
Name of Case: Carey v. Burbank-Glendale-Pasadena Airport Authority
(Case No. WCAB #ADJ7503274)
 - b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

Title: Executive Director
9. COMMISSIONER COMMENTS
(Updates and information items, if any)
10. ADJOURNMENT