

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Special Meeting of Monday, November 14, 2016

9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Reports (For Noting and Filing)
 - 1) Operations and Development Committee
 - (i) October 3, 2016

[See page 1]

- 2) Finance and Administration Committee
 - (i) September 19, 2016 **[See page 3]**
- 3) Legal, Government and Environmental Affairs Committee
 - (i) October 3, 2016 **[See page 6]**
- b. Commission Minutes (For Approval)
 - 1) October 17, 2016 **[See page 8]**
- c. First Amendment to Lease and Concession Agreement
BRICKANDMORTAR.ME, INC. **[See page 15]**
- d. Amendment No. 1 to Richards Watson & Gershon
Legal Services Agreement **[See page 18]**
- 6. ITEMS FOR COMMISSION APPROVAL
 - a. Disadvantaged Business Enterprise Goal for
Federal Fiscal Years 2017, 2018 and 2019 **[See page 20]**
 - b. Swanson Rink Professional Services Agreement
Recapitalization in Node 1 and Node 2
Baggage Screening Equipment **[See page 22]**
 - c. June 2016 Treasurer's Report –
Highlights of FY 2016 Performance **[See page 33]**
- 7. ITEMS FOR COMMISSION DISCUSSION
 - a. Results of Measure B Election
- 8. ITEMS FOR COMMISSION INFORMATION
 - a. Airline Schedule Change Analysis **[See page 59]**
 - b. September 2016 Passenger/Cargo Statistics
and Parking Information **[See page 62]**
- 9. CLOSED SESSION
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

Title: Executive Director
- 10. ADJOURNMENT