

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of Monday, May 18, 2015

9:00 A.M.

*NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:*

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.*
- *Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.*

*Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. APPROVAL OF AGENDA

4. PUBLIC COMMENT

5. CONSENT CALENDAR

a. Commission Minutes (For Approval)

(i) March 2, 2015

**[See page 1]**

(ii) March 9, 2015

**[See page 5]**

(iii) March 16, 2015

**[See page 7]**

- b. Amendment to Investment Management Services Agreement with Columbia Management Investment Advisors

*[See page 12]*

6. ITEMS FOR COMMISSION APPROVAL

- a. Exercise of Second One-Year Extension of Agreement for Self-Park Management Services, Valet Parking Services and Passenger and Employee Busing Services

*[See page 16]*

7. ITEMS FOR COMMISSION DISCUSSION

- a. Comment Statement, City of Burbank Hearing on Proposed Recycled Water Rate Increase

*[See page 17]*

8. CLOSED SESSION

- a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code Section 54956.8)

Property: B-6 Property Easements  
Authority Negotiator: Executive Director  
Negotiating Party: City of Burbank  
Under Negotiation: Price and Terms of Payment

Property: B-6 Property  
Authority Negotiator: Executive Director  
Under Negotiation: Price and Terms of Payment

- b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (California Government Code Section 54956.9(d)(1))

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Arsual Investments (Case No. 15P03074)

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Williams Pipeline Contractors, Inc. (Case No. 15P03075)

Name of Case: Burbank-Glendale-Pasadena Airport Authority v. Affordable Storage, LLC (Case No. 15P03076)

- c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)): 1 potential case. Facts and Circumstances: Sperling Claim
- d. THREAT TO PUBLIC SERVICES OR FACILITIES (California Government Code Section 54957(a))

Consultation with Director of Public Safety

e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(California Government Code Section 54957(b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

9. ADJOURNMENT

## COMMISSION NEWSLETTER

May 18, 2015

### *[Regarding agenda items]*

#### 5. CONSENT CALENDAR

*(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)*

- a. COMMISSION MINUTES – MARCH 2, 2015, MARCH 9, 2015 AND MARCH 16, 2015 – The draft minutes of these meetings are attached for Commission review and approval.
- b. AMENDMENT TO INVESTMENT MANAGEMENT SERVICES AGREEMENT WITH COLUMBIA MANAGEMENT INVESTMENT ADVISORS – A staff report is attached. Columbia Management Investment Advisors, LLC, ("CMIA") provides investment management services to the Authority for its Operating and Passenger Facility Charge ("PFC") investment portfolios, in accordance with the Authority's annual investment policy. Based on discussions with Staff, CMIA is amending its investment management services agreement effective April 1, 2015, to reduce the fees from 10 basis points on outstanding balances to 9 basis points on outstanding balances (with a \$50,000 minimum annual fee). Staff estimates that this will result in an annual savings of approximately \$14,000 based on the current outstanding balances in the two investment portfolios.

At its May 4, 2015 meeting, the Finance and Administration Committee voted unanimously (2-0, one absent) to recommend that the Authority amend the investment management services agreement with CMIA effective April 1, 2015 per the attached proposed amendment (Attachment 1) and authorize the Authority Treasurer to execute same.

#### 6. ITEMS FOR COMMISSION APPROVAL

- a. EXERCISE OF SECOND ONE-YEAR EXTENSION OF AGREEMENT FOR SELF-PARK MANAGEMENT SERVICES, VALET PARKING SERVICES AND PASSENGER AND EMPLOYEE BUSING SERVICES – A staff report is attached. At its meeting on May 4, 2015, the Operations and Development Committee voted unanimously (2-0, one absent) to recommend that the Commission exercise Extension No. 2 of the current Parking Management Agreement with Standard Parking Corporation. If exercised, Extension No. 2 will commence on July 1, 2015 and will expire on June 30, 2016.

#### 7. ITEMS FOR COMMISSION DISCUSSION

- a. COMMENT STATEMENT, CITY OF BURBANK HEARING ON PROPOSED RECYCLED WATER RATE INCREASE – A staff report is attached. The City of Burbank is holding a public hearing May 19, 2015 on proposed City fee increases for the coming Fiscal Year 2015-16, including the fee for recycled water. Staff has prepared a draft statement for submittal at the hearing that would request keeping rates for recycled at their current level. The draft statement also identifies those

areas at the Airport where the Authority encourages the City to extend its recycled water mains, so that these areas can be removed from the potable water supply and instead use recycled water. Staff seeks Commission input on the draft comment statement.