



July 12, 2013

CALL AND NOTICE OF A REGULAR MEETING
OF THE
BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

NOTICE is hereby given that a regular meeting of the Burbank-Glendale-Pasadena Airport Authority will be held Monday, July 15, 2013, at 9:00 a.m. in the Airport Skyroom of the Bob Hope Airport, 2627 Hollywood Way, Burbank, California, 91505.

The items to be discussed are listed on the attached agenda.

Sue Loyd, Board Secretary
Burbank-Glendale-Pasadena Airport Authority

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, July 15, 2013
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. PUBLIC COMMENT
4. CONSENT CALENDAR
 - a. Committee Reports (For Note and File)
 - 1) Operations and Development Committee
 - (i) June 17, 2013

[See page 1]

- 2) Finance and Administration Committee
 - (i) June 17, 2013 ***[See page 7]***
- 3) Legal, Government and Environmental Affairs Committee
 - (i) June 17, 2013 ***[See page 10]***
- b. Commission Minutes (For Approval)
 - 1) July 1, 2013 ***[See page 13]***
- c. Los Angeles/Long Beach
Urban Areas Security Initiative
Fiscal Year 2010 Grant Program Closeout ***[See page 26]***
- d. Award of Ground Lease, Crown City Pictures, Inc. ***[See page 31]***
- 5. ITEMS FOR COMMISSION ACTION
 - a. Police MOU Ad Hoc Committee and
TBI Contract Ad Hoc Committee Appointments ***[See page 32]***
- 6. ITEMS FOR COMMISSION APPROVAL
 - a. Consent to Assignment (By Merger) of
Non-Exclusive On-Airport Rental Car
Lease and Concession Agreement ***[See page 33]***
- 7. ITEMS FOR COMMISSION DISCUSSION
 - a. Study Session Update and Commission Retreat ***[No Staff Report]***
- 8. ITEMS FOR COMMISSION INFORMATION
 - a. Van Nuys Airport Runway Closure ***[See page 42]***
- 9. CLOSED SESSION
 - a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(California Government Code Section 54956.8)

Property:	B-6 Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment
Property:	A-1 North Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Alaska Airlines; Delta Airlines; jetBlue Airways; SeaPort Airlines; Southwest Airlines; United Air Lines; US Airways
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Enterprise Rent-a-Car Company of Los Angeles, LLC; The Hertz Corporation; Avis Budget Car Rental LLC; Budget Rent a Car of Southern California; DTG Operations, Inc.; Fox Rent A Car; Midway Car Rental
Under Negotiation: Price and Terms of Payment

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(d)(1))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for Order Permitting Entry on Property (Union Pacific) (Case No. BS131944)

c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)): Two potential cases. Facts and Circumstances: (1) McCarthy Building Companies Change Order Requests and (2) Fox Rent-a-Car Claim

d. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))

Consultation with Director of Public Safety

e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

10. ADJOURNMENT

COMMISSION NEWSLETTER

July 15, 2013

[Regarding agenda items]

4. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information: June 17, 2013, Operations and Development Committee; June 17, 2013, Finance and Administration Committee; and June 17, 2013, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – JULY 1, 2013 – The draft minutes of this meeting are attached for Commission review and approval.
- c. LOS ANGELES/LONG BEACH URBAN AREAS SECURITY INITIATIVE, FISCAL YEAR 2010 GRANT PROGRAM CLOSEOUT – A staff report is included in the agenda packet. At the July 1, 2013, meeting of the Legal, Government and Environmental Affairs Committee, the Committee concurred 3–0 to recommend to the Authority that it authorize the President to execute the proposed First Supplemental to Sub-Recipient Agreement Number C-119975 related to the fiscal Year 2010 Urban Areas Security Initiative Grant (“UASI 10”), copy attached, between the City of Los Angeles and the Airport Authority. The purpose of the First Supplemental is to close out this contract and memorialize a \$20,687 reduction of the \$300,000 grant allocation, which represents the amount of funds that were not expended due to the contractor’s completion of the project ahead of schedule and under budget. The resulting revised allocated amount of UASI 10 funds is \$279,313.
- d. AWARD OF GROUND LEASE CROWN CITY PICTURES, INC. – A staff report is included in the agenda packet. Crown City Pictures, Inc., a subsidiary of WB Studio Enterprises, seeks a short-term lease to use the Airport Authority’s Hangar 40 and a portion of the adjacent vehicle parking. The proposed Lease would be for a term of approximately four months with terms negotiated based upon the Authority’s current fee structure for filming at the Airport. Rent for the term of the lease will be \$107,625. At the July 1, 2013, meeting of the Finance and Administration Committee, the Committee voted 2–0 (1 absent) to recommend to the Authority that it approve the proposed Ground Lease for the short-term use of Hangar 40 with Crown City Pictures, Inc.

5. ITEMS FOR COMMISSION ACTION

- a. POLICE MOU AD HOC COMMITTEE AND TBI CONTRACT AD HOC COMMITTEE APPOINTMENTS – A staff report is included in the agenda packet. Staff seeks Commission approval of the creation of a Police MOU Ad Hoc Committee and the President’s appointment of members to that Committee and to the TBI Contract Ad Hoc Committee. The Police MOU Ad Hoc Committee would be charged with negotiating a new memorandum of understanding with the Burbank Airport Police

Officers Association. The TBI Ad Hoc Committee would be charged with evaluating a request from TBI Airport Management for reimbursement of certain legal expenses and with negotiating a contract amendment that sets parameters for the Authority's payment of such expenses in the future.

6. ITEMS FOR COMMISSION APPROVAL

- a. CONSENT TO ASSIGNMENT (BY MERGER) OF NON-EXCLUSIVE ON-AIRPORT RENTAL CAR LEASE AND CONCESSION AGREEMENT– A staff report is included in the agenda packet. DTG Operations, Inc., operator of the Dollar Rent a Car and Thrifty Rent a Car brands, desires to assign its Non-Exclusive On-Airport Rental Car Lease and Concession Agreement to The Hertz Corporation by operation of law pursuant to the acquisition in which Hertz has acquired DTG. Additionally, Hertz also desires to allow the Thrifty brand to be located and operate in Hertz's Lease Premises under the Agreement. At the July 1, 2013, meeting of the Finance and Administration Committee, the Committee voted 2–0 (1 absent) to recommend to the Airport Authority that it approve both assignments.

7. ITEMS FOR COMMISSION DISCUSSION

- a. STUDY SESSION UPDATE AND COMMISSION RETREAT – Staff will update the Commission regarding the Study Session held by the Burbank City Council on July 9, 2013, and the July 10, 2013, Commission Retreat regarding visioning for the future of the Airport and the B-6 Property.

8. ITEMS FOR COMMISSION INFORMATION

- a. VAN NUYS AIRPORT RUNWAY CLOSURE – No staff report is attached. Included in the agenda packet is an update from the Chief of Operations at Van Nuys Airport regarding a ten-day closure of Runway 16R beginning Wednesday, July 17, 2013. Staff will discuss this runway closure with the Commission and the impacts it might have on Bob Hope Airport.

[Regarding non-agenda items]

NEWS RELEASES

July 1, 2013 – Airport Authority Commission Elects Burbank Commissioner Susan Georgino as President for the Coming Year