

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Special Meeting of Tuesday, January 22, 2019

9.00 A.M.

The public comment period is the opportunity for members of the public to address the Commission on agenda items and on airport-related non-agenda matters that are within the Commission's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Commission's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Minutes
(For Note and File)
 - 1) Operations and Development Committee
 - (i) November 5, 2018 **[See page 1]**
 - 2) Finance and Administration Committee
 - (i) November 5, 2018 **[See page 4]**
 - b. Commission Minutes
(For Approval)
 - 1) December 10, 2018 **[See page 7]**
 - c. Treasurer's Report
 - 1) September 2018 **[See page 18]**
6. ITEMS FOR COMMISSION APPROVAL
 - a. Award of Seventh Amendment Fixed Base Operator Lease and Concession Agreement to Van Nuys Skyways, Inc., dba Million Air Burbank **[See page 43]**
 - b. Award of Contract For Airfield Lighting Electrical Inspection, Testing and On-Call Repair Services Project Number E18-11 **[See page 48]**
7. ITEMS FOR COMMISSION INFORMATION
 - a. FAA Part 139 Annual Inspection - November 11-13, 2018 **[No Staff Report]**
 - b. Airport Marketing and Communications Update **[No Staff Report]**
 - c. November 2018 Parking Revenue Statistics **[No Staff Report]**

- d. November 2018 Transportation Network Companies (“TNC”) **[No Staff Report]**
- e. November 2018 Passenger/Cargo and Regional Airport Passenger Statistics **[See page 51]**
- 8. CLOSED SESSION
 - a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)): One potential case. Facts and Circumstances: Saltos claim
 - b. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))
Consultation with Director, Public Safety
- 9. COMMISSIONER COMMENTS
(Updates and information items, if any)
- 10. ADJOURNMENT