

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Special Meeting of Monday, December 10, 2018

9.00 A.M.

The public comment period is the opportunity for members of the public to address the Commission on agenda items and on airport-related non-agenda matters that are within the Commission's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Commission's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Minutes
(For Note and File)
 - 1) Operations and Development Committee
 - (i) October 15, 2018 ***[See page 1]***
 - (ii) October 18, 2018 ***[See page 3]***
 - 2) Finance and Administration Committee
 - (i) October 15, 2018 ***[See page 6]***
 - 3) Legal, Government and Environmental Affairs Committee
 - (i) August 20, 2018 ***[See page 8]***
 - b. Commission Minutes
(For Approval)
 - 1) November 5, 2018 ***[See page 11]***
 - c. Treasurer's Report
 - 1) August 2018 ***[See page 17]***
 - d. Consent to Sublease Between Ameriflight LLC
and Delux Public Charter LLC ***[See page 41]***
6. ITEMS FOR COMMISSION APPROVAL
 - a. Award of Design-Build Agreement to Charles Pankow
Builders, LTD. - Award of Purchase Order to
G&S Airport Conveyor for Terminal B Security Checkpoint
and Ticket Counter Renovation Project Number E18-15 ***[See page 55]***
 - b. Approval of Change Order #2 to The Stone Collector
for Building #36 Data Server Room Upgrades
Project Number E17-01 ***[See page 60]***

- c. Award of Contract - Elevators Etc. LP for Elevator, Escalator and Moving Walkway Inspection, Maintenance and Repair Services **[See page 67]**
- d. Award of Contract Amendment - RS&H California, Inc. Replacement Passenger Terminal Project Environmental Impact Statement **[See page 70]**
- e. Award of Professional Services Agreement – MIG, Inc. For Public Design Charrette Workshops Facilitator **[See page 71]**
- 7. ITEMS FOR COMMISSION DISCUSSION
 - a. Update: FAA Community Meetings of November 7 and 8 **[See page 77]**
- 8. ITEMS FOR COMMISSION INFORMATION
 - a. Announcement of New Vehicle Charging Stations **[No Staff Report]**
 - b. September 2018 Parking Revenue Statistics **[No Staff Report]**
 - c. October 2018 Parking Revenue Statistics **[No Staff Report]**
 - d. September 2018 Transportation Network Companies (“TNC”) **[No Staff Report]**
 - e. October 2018 Transportation Network Companies (“TNC”) **[No Staff Report]**
 - f. September 2018 Passenger/Cargo and Regional Airport Passenger Statistics **[See page 94]**
 - g. October 2018 Passenger/Cargo and Regional Airport Passenger Statistics **[See page 97]**
- 9. CLOSED SESSION
 - a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code Section 54957(b))
Title: Executive Director
 - b. CONFERENCE WITH LABOR NEGOTIATOR (California Government Code Section 54957.6)
Authority Representative: Terence R. Boga, Esq.
Unrepresented Employee: Frank R. Miller
- 10. COMMISSIONER COMMENTS
(Updates and information items, if any)
- 11. ADJOURNMENT