

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of Monday, October 15, 2018

9.00 A.M.

The public comment period is the opportunity for members of the public to address the Commission on agenda items and on airport-related non-agenda matters that are within the Commission's subject matter jurisdiction. At the discretion of the presiding officer, public comment on an agenda item may be presented when that item is reached.



Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the public comment period, fill out a speaker request card and present it to the Board Secretary.*
- *Confine remarks to agenda items or to airport-related non-agenda matters that are within the Commission's subject matter jurisdiction.*
- *Limit comments to five minutes or to such other period of time as may be specified by the presiding officer.*



The following activities are prohibited:

- *Allocation of speaker time to another person.*
- *Video presentations requiring use of Authority equipment.*



Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.



In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
 - a. Committee Minutes
(For Note and File)
 - 1) Finance and Administration Committee
 - (i) September 17, 2018 ***[See page 1]***
 - b. Commission Minutes
(For Approval)
 - 1) October 1, 2018 ***[See page 4]***
 - c. Proposed Resolution No. 480 – Clarification of Starting Time of Finance and Administration Committee Regular Meetings and Legal, Government and Environmental Affairs Committee Regular Meetings ***[See page 10]***
6. ITEMS FOR COMMISSION APPROVAL
 - a. Award of Aviation Hangar Lease for Hangar 22 With Star Aviation, Inc. ***[See page 14]***
 - b. Approval of Third Amendment to Ground Lease Agreement With D&L Transportation, Inc., dba Desmond's Studio Production Service ***[See page 16]***
 - c. Award of Professional Services Agreement Airport Consumer Item Inspection Services – Universal Protection Service LP dba Allied Universal and Approval of Inspection Services Reimbursement Agreement With MCS Burbank LLC and HG Burbank JV ***[See page 20]***
7. ITEMS FOR COMMISSION DISCUSSION
 - a. Presentation: California High Speed Rail ***[No Staff Report]***

8. ITEMS FOR COMMISSION INFORMATION
 - a. 2018 Annual Fundraiser Recipient ***[No Staff Report]***
 - b. Airline Schedule Analysis ***[See page 22]***
 - c. August 2018 Passenger/Cargo and Regional Airport Passenger Statistics ***[See page 25]***
 - d. August 2018 Parking Revenue Statistics ***[No Staff Report]***
 - e. August 2018 Transportation Network Companies (“TNC”) ***[No Staff Report]***
9. CLOSED SESSION
 - a. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))
Consultation with Director, Public Safety
 - b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))
Title: Executive Director
10. COMMISSIONER COMMENTS
(Updates and information items, if any)
11. ADJOURNMENT