

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of Monday, March 19, 2018

9.00 A.M.

***NOTE TO THE PUBLIC:*** *The Commission invites public comments on airport-related non-agenda matters during the Public Comment period. The Commission will receive public comments on agenda items as each item is reached. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:*

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.*
- *Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*



*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
  - a. Committee Minutes  
(For Note and File)
    - 1) Operations and Development Committee
      - (i) February 1, 2018
      - (ii) February 5, 2018

***[See page 1]***

***[See page 3]***

- 2) Finance and Administration Committee
  - (i) February 5, 2018 **[See page 5]**
- 3) Legal, Government and Environmental Affairs Committee
  - (i) February 5, 2018 **[See page 7]**
- b. Commission Minutes  
(For Approval)
  - 1) February 20, 2018 **[See page 9]**
- c. December 2017 Treasurer’s Report **[See page 15]**
- d. Exercise of Second Extension Option  
Janitorial Service Agreement  
Diverse Facility Solutions, Inc. **[See page 40]**
- 6. ITEMS FOR COMMISSION APPROVAL
  - a. Award of Contract – Eighth Amendment to  
Lease and Concession Agreement  
MCS Burbank LLC **[See page 43]**
  - b. Right of Entry Permit and Indemnity Agreement  
Los Angeles County Metropolitan Transportation  
Authority – Hollywood Burbank Airport  
North Metrolink Station **[See page 55]**
  - c. Presentation of FY 2017 Financial Statements and  
Analysis of Financial Results **[See page 62]**
- 7. ITEMS FOR COMMISSION INFORMATION
  - a. Airline Schedule Analysis **[See page 69]**
  - b. January 2018 Passenger/Cargo and  
Regional Airport Passenger Statistics **[See page 76]**
  - c. January 2018 Parking Revenue Statistics **[No Staff Report]**
  - d. January 2018 Transportation Network  
Companies (“TNC”) Summary of Activities **[No Staff Report]**
  - e. Ground Transportation Analysis **[No Staff Report]**
- 8. COMMISSIONER COMMENTS  
(Updates and information items, if any)
- 9. ADJOURNMENT