

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY

Regular Meeting of Monday, December 4, 2017

9.00 A.M.

***NOTE TO THE PUBLIC:*** *The Commission invites public comments on airport-related non-agenda matters during the Public Comment period. The Commission will receive public comments on agenda items as each item is reached. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:*

- *Turn off cellular telephones and pagers.*
- *Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.*
- *If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.*
- *Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Hollywood Burbank Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*



*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. CONSENT CALENDAR
  - a. Committee Minutes  
(For Note and File)
    - 1) Operations and Development Committee
    - (i) October 16, 2017

***[See page 1]***

- 2) Finance and Administration Committee ***[See page 5]***
    - (i) October 16, 2017
  - b. Commission Minutes (For Approval)
    - 1) November 13, 2017 ***[See page 7]***
  - c. Treasurer's Report
    - 1) September 2017 ***[See page 14]***
    - 2) August 2017 ***[See page 39]***
  - d. Travel Authorization for Staff Attendance at Routes Americas 2018 Air Service Development Forum ***[See page 62]***
  - e. Award of Short Term Parking Space Reservation Agreement - Trophy Automotive Dealer Group LLC ***[See page 63]***
  - f. Award of Month-to-Month Space Lease - Universal Protection Services, L.P., dba Allied Universal Security Services ***[See page 65]***
6. ITEMS FOR COMMISSION APPROVAL
- a. Award of First Extension Option - Landscaping Service Agreement - Parkwood Landscape Maintenance, Inc. ***[See page 67]***
  - b. Award of Lease – Terminal Space Lease NewZoom LLC (dba ZoomSystems) ***[See page 68]***
  - c. Award of Concession and Lease Agreement - Automated Teller Machine - MOBILEMONEY, INC. ***[See page 72]***
7. ITEMS FOR COMMISSION DISCUSSION
- a. Traveler's Tails – All tales begin here ***[No Staff Report]***
8. ITEMS FOR COMMISSION INFORMATION
- a. Airport Procedures and Aircraft Operations ***[No Staff Report]***
9. COMMISSIONER COMMENTS (Updates and information items, if any)

10. CLOSED SESSION

- a. CONFERENCE WITH LABOR NEGOTIATOR  
(California Government Code Section 54957.6)  
Authority Representative: Terence Boga, Esq.  
Unrepresented Employee: Executive Director

11. ADJOURNMENT