

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY  
Special Meeting of Tuesday, September 3, 2013  
9:00 A.M.

***NOTE TO THE PUBLIC:*** Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

*Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.*

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.*

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. PUBLIC COMMENT
4. CONSENT CALENDAR
  - a. Committee Reports (For Note and File)
    - 1) Operations and Development Committee
      - (i) July 15, 2013 **[See page 1]**
    - 2) Legal, Government and Environmental Affairs Committee
      - (i) July 15, 2013 **[See page 4]**

- b. Commission Minutes (For Approval)
  - 1) August 5, 2013 ***[See page 7]***
  - 2) August 19, 2013 ***[See page 19]***
- c. Treasurer's Reports
  - 1) May 2013 ***[See page 22]***
- 5. ITEMS FOR COMMISSION APPROVAL
  - a. FAR Part 150 Study  
Noise Compatibility Update  
Coffman Associates Contract Amendment ***[See page 42]***
  - b. Project Number ADM2014-01  
Memorial Brick Manufacturing Services ***[See page 61]***
  - c. TBI Airport Management Contract Amendment;  
TBI Ad Hoc Committee Reauthorization ***[See page 100]***
- 6. ITEMS FOR COMMISSION DISCUSSION
  - a. Burbank Hospitality Association ("BHA") ***[No Staff Report]***
- 7. ITEMS FOR COMMISSION INFORMATION
  - a. Marketing Partnership Agreement with  
IMG College Los Angeles Sports Marketing ***[No Staff Report]***
  - b. Metrolink Correspondence with Paul Dyson ***[See page 104]***
  - c. Free Shuttle Service – Metrolink and Metro Activity Update ***[See page 113]***
  - d. Airline Schedule Analysis ***[See page 114]***
  - e. July 2013 Passenger and Parking Statistics ***[See page 119]***
  - f. Public Workshop – Replacement Terminal Concept  
September 16, 2013 ***[No Staff Report]***
- 8. CLOSED SESSION
  - a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
(California Government Code Section 54956.8)
 

Property:	B-6 Property Easements
Authority Negotiator:	Executive Director
Negotiating Party:	City of Burbank
Under Negotiation:	Price and Terms of Payment

Property: A-1 North Property Easements  
Authority Negotiator: Executive Director  
Negotiating Party: City of Burbank  
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Party: Alaska Airlines; Delta Airlines; jetBlue Airways; SeaPort Airlines; Southwest Airlines; United Air Lines; US Airways  
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold  
Authority Negotiator: Executive Director  
Negotiating Party: Enterprise Rent-a-Car Company of Los Angeles, LLC; The Hertz Corporation; Avis Budget Car Rental LLC; Budget Rent a Car of Southern California; DTG Operations, Inc.; Fox Rent A Car; Midway Car Rental  
Under Negotiation: Price and Terms of Payment

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(California Government Code Section 54956.9(d)(1))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for Order Permitting Entry on Property (Union Pacific) (Case No. BS131944)

Name of Case: Fox Rent-A-Car, Inc. v. Burbank-Glendale-Pasadena Airport Authority (Case No. BC517650)

c. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant Exposure to Litigation (California Government Code Section 54956.9(d)(2)):  
One potential case. Facts and Circumstances: McCarthy Building Companies  
Change Order Requests

d. THREAT TO PUBLIC SERVICES OR FACILITIES  
(California Government Code Section 54957(a))

Consultation with Director of Public Safety

e. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(California Government Code Section 54957(b))

1) Title: Executive Director

2) Title: Senior Deputy Executive Director

9. ADJOURNMENT