

BURBANK-GLENDALE-PASADENA AIRPORT AUTHORITY
Regular Meeting of Monday, March 18, 2013
9:00 A.M.

NOTE TO THE PUBLIC: Prior to consideration of business items, the Authority invites comment on airport-related matters during the Public Comment period. Members of the public are requested to observe the following decorum when attending or participating in meetings of the Commission:

- Turn off cellular telephones and pagers.
- Refrain from disorderly or boisterous conduct, including loud, threatening, profane, or abusive language, clapping, whistling, stamping, or other acts that disrupt or otherwise render unfeasible the orderly conduct of the meeting.
- If you desire to address the Commission during the Public Comment period, fill out a speaker request card and present it to the Commission's secretary.
- Limit public comments to five minutes, or such other period of time as may be specified by the presiding officer, and confine remarks to matters that are on the Commission's agenda for consideration or are otherwise within the subject matter jurisdiction of the Commission.

Any discloseable public records related to an open session item on a regular meeting agenda and distributed by the Authority to the Commission less than 72 hours prior to that meeting are available for public inspection at Bob Hope Airport (2627 Hollywood Way, Burbank) in the administrative office during normal business hours.

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In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the Board Secretary at (818) 840-8840 at least 48 hours prior to the meeting.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
4. CONSENT CALENDAR
 - a. Committee Reports (For Note and File)
 - 1) Operations and Development Committee
 - (i) February 19, 2013

[See page 1]

- 2) Finance and Administration Committee
 - (i) February 19, 2013 **[See page 3]**
- 3) Legal, Government and Environmental Affairs Committee
 - (i) February 19, 2013 **[See page 6]**
- b. Commission Minutes (For Approval)
 - 1) March 4, 2013 **[See page 8]**
- c. Treasurer's Reports
 - 1) December 2012 **[See page 17]**
- d. Consent to Assignment of Airport Access and Facilities Use Agreement (Class II and III Operator)
 - Event Overflow Parking Agreement
 - Trifecta Hotel B Owner, LLC
 - dba Burbank Airport Marriott Hotel & Convention Center **[See page 36]**
- e. Second Amendment of Aviation Hangar Lease
 - Chartwell Aviation Services LLC **[See page 46]**
- 5. ITEMS FOR COMMISSION INFORMATION
 - a. Residential Acoustical Treatment Program Update ("RATP") **[No Staff Report]**
- 6. CLOSED SESSION
 - a. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (California Government Code Section 54956.8)

Property:	Bob Hope Airport Leasehold
Authority Negotiator:	Executive Director
Negotiating Party:	Seaport Airlines
Under Negotiation:	Price and Terms of Payment
Property:	Bob Hope Airport Leasehold
Authority Negotiator:	Executive Director
Negotiating Party:	Ameriflight, LLC
Under Negotiations:	Price and Terms of Payment
Property:	Bob Hope Airport Leasehold
Authority Negotiator:	Executive Director
Negotiating Party:	Atlantic Aviation
Under Negotiation:	Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: AVJET Corporation
Under Negotiation: Price and Terms of Payment

Property: B-6 Property Easements
Authority Negotiator: Executive Director
Negotiating Party: City of Burbank
Under Negotiation: Price and Terms of Payment

Property: Bob Hope Airport Leasehold
Authority Negotiator: Executive Director
Negotiating Party: Alaska Airlines, Delta Airlines, jetBlue Airways,
SkyWest Airlines, Southwest Airlines, United Air Lines,
US Airways
Under Negotiation: Price and Terms of Payment

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(California Government Code Section 54956.9(a))

Name of Case: In re Petition of Burbank-Glendale-Pasadena Airport Authority for
Order Permitting Entry on Property (Union Pacific) (Case No. BS131944)

c. THREAT TO PUBLIC SERVICES OR FACILITIES
(California Government Code Section 54957(a))

Consultation with Director of Public Safety

d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code Section 54957(b))

- 1) Title: Executive Director
- 2) Title: Senior Deputy Executive Director

7. ADJOURNMENT

COMMISSION NEWSLETTER

March 18, 2013

[Regarding agenda items]

4. CONSENT CALENDAR

(Consent Calendar items may be enacted by one motion. There will be no separate discussion on these items unless a Commissioner so requests, in which event the item will be removed from the Consent Calendar and considered in its normal sequence on the agenda.)

- a. COMMITTEE REPORTS – Approved minutes of the following committee meetings are included in the agenda packet for information: February 19, 2013, Operations and Development Committee; February 19, 2013, Finance and Administration Committee; and February 19, 2013, Legal, Government and Environmental Affairs Committee.
- b. COMMISSION MINUTES – MARCH 4, 2013 – The draft minutes of this meeting are attached for Commission review and approval.
- c. TREASURER’S REPORT – DECEMBER 2012 – The Finance and Administration Committee reviewed the December 2012 Treasurer’s Report at its March 4, 2013, meeting and voted unanimously (3–0) to accept the Treasurer’s Report and to recommend to the Authority that it be noted and filed.
- d. CONSENT TO ASSIGNMENT OF AIRPORT ACCESS AND FACILITIES USE AGREEMENT (CLASS II AND III OPERATOR), EVENT OVERFLOW PARKING AGREEMENT, TRIFECTA HOTEL B OWNER, LLC, dba BURBANK AIRPORT MARRIOTT HOTEL & CONVENTION CENTER – A staff report is included in the agenda packet. PHF II Burbank LLC dba Burbank Airport Marriott Hotel & Convention Center desires to assign its Airport Access and Facilities Use Agreements (Class II Operator and Class III Operator) and its Event Overflow Parking Agreement to new owner, Trifecta Hotel B Owner, LLC. At the March 4, 2013, meeting of the Finance and Administration Committee, the Committee voted unanimously (3–0) to recommend Authority approval of the Assignment and Assumption Agreement between PHF and Trifecta.
- e. SECOND AMENDMENT OF AVIATION HANGAR LEASE, CHARTWELL AVIATION SERVICES LLC – A staff report is included in the agenda packet. At the March 4, 2013, meeting of the Finance and Administration Committee, the Committee voted unanimously (3–0) to recommend to the Airport Authority approval of a request from Chartwell Aviation Services, LLC to exercise a five-year Second Extension Option to its Aviation Hangar Lease at the Bob Hope Airport.

5. ITEMS FOR COMMISSION INFORMATION

- a. RESIDENTIAL ACOUSTICAL TREATMENT PROGRAM UPDATE (“RATP”) – No staff report is attached. Staff will update the Commission on the status of the RATP.

[Regarding non-agenda items]

NEWS RELEASES

March 4, 2013 – 2013 “Tower Banner Student Art Contest” Winners Announced